

Post Secondary - Two

INSTRUCTOR

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COURSE DESCRIPTION

Students will develop and foster functional skills in the area of reading, writing, and mathematics. Students will use practical applications while applying these skills that they will in fact use in their personal lives.

COURSE OUTCOMES AND OBJECTIVES

- The student will be able to read and order from a menu.
- The student will be able to read and check a restaurant bill.
- The student will be able to compute an appropriate tip.
- The student will be able to locate information in a telephone book, search on line and complete forms and information using this information.
- The student will be able to distinguish between good and bad shopping habits.
- The student will be able to determine approximate sales tax.
- The student will be able to read sales slips and cash register receipts.
- The student will be able to identify key features/disadvantages of buying on credit.
- The student will be able to fill out a deposit slip, record the deposit, and figure the new balance.
- The student will read a passage and comprehend what it is about and apply their verbal or written application skills.

GRADING SYSTEM

Daily assignments (50%) and classroom participation (50%).

- Attendance is a crucial part of this class.

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COURSE OUTLINE

Weekly listing of topics of course – Activities will vary on a day to day basis in order to include lessons dealing with character development, etiquette, and social interactions with peers, staff, and the community in general

- Appropriate socialization skills including conversational skills
- Consumer skills/Functional Math (sales tax, tips, credit information, etc).
- Reading skills (signs, menus, bus schedules, calendars, comprehension activities)
- Time telling skills and time concepts (How long will it take to get there)? (How much time should I set aside)?
- Emergency phone calls and seeking assistance
- Cooperative behavior with staff and students
- Writing checks/journals
- Verbal expressions/meanings

GRADUATION PLAN REQUIREMENTS

Students will develop and foster reading, written language and math skills using everyday life examples. These activities will help them live more independently.